

Town of Harvard Capital Planning Investment Committee  
Minutes of Meeting  
June 18, 2012, 8:00 a.m.  
Town Hall Meeting Room

Members Present: George McKenna, Cindy Russo, Debbie Ricci, Keith Cheveralls, David Kassel, Marie Sobalvarro.

1. The minutes of April 26 were accepted with correction.
2. We discussed the School Committee passing over the school parking lot Article. We agreed that people who are on boards shouldn't object to our articles at Town Meeting without talking to us first, so that we would have a chance to understand their objections.
3. Debbie presented a draft calendar for next year with the goal of getting started earlier. George felt that the early summer meetings were unnecessary and that the first meeting should be August 17.
4. George suggested that we identify those projects that could be a "problem child" for 2014 at the August 17 meeting and reach out to the departments for information on them in August.
5. Keith suggested there may be too many different liaisons to departments, and that perhaps BOS should be responsible for liaison with departments under its supervision. Members thought we needed our own liaisons to retain control over the process.
6. Keith noted that the BOS was considering a kick-off meeting without Capital Committee, and that this is a mistake. Additionally, it is our policy that a project can't be funded unless it's in the 5-year plan, but that does not mean there is a guarantee that we will have the funds for that project.
7. Marie suggested that there may be an increase in free cash over the next two years. George suggested that there may be programmatic needs to be met, as well as OPEB. Marie feels we should advocate for using these funds for capital.
8. Debbie said that we had asked in the past for the Selectmen to advocate for more funds for maintenance in the public buildings account.
9. The items identified in the Galeota Report must be addressed.
10. Keith suggested that we make an effort to improve our communication with the public. We should consider Letters to the Editor beginning in January referring people to our website for information on projects we are considering, and asking for public input. This will be added to the calendar.
11. Debbie raised another communication issue - we should be get back to people to communicate the action we have taken on their proposals.

13. Keith suggested that we continue asking for information on status of approved project. It is on Debbie's draft calendar in September.
14. The meeting was adjourned at 9:10 a.m.